



Westbourne
House School
CHICHESTER

JOB DESCRIPTION

SPORTS COACH

Responsible for: supporting the sports department in delivering a range of sports, taking fixtures, record keeping, reporting on pupil progress and effective contribution to school standards

Consulting with: All staff

Reporting to: Head of Co-Curricular

Responsibilities of Position:

- To support the department in the delivery of sports coaching in line with the overall strategy for Sport at the school
- To coach and select teams as appropriate in a variety of sports
- To ensure the coaching delivered is consistent with the principles of the sport and in line with the schools aims and vision for Sport, as directed by the Head of Department
- To officiate a variety of sports
- To monitor and support the overall progress and development of all pupils
- To coach pupils of all abilities with commitment, enthusiasm and to a high standard of competence
- To be punctual in taking sessions and to dismiss them promptly
- To ensure the changing rooms are supervised at the start and end of each session
- To ensure all sports equipment is in good working order and to report any defects to the Head of Department

Generic:

- Attend all statutory training that is required to work within a School.
- Be sympathetic to the school's aims and ethos.
- Westbourne House uses the High Performance Learning philosophy to guide all pupils in becoming good learners. The school believes that all pupils have the potential to perform at the highest level regardless of their current performance level. The Advanced Cognitive Performance Characteristics (ACPs) and Values, Attitudes and Attributes (VAAs) of HPL are the "thinking" and "behaviour" characteristic and these are delivered specifically and systematically throughout the curriculum.
- Be aware of and comply with, policies and procedures relating to child protection, health and safety, security and confidentiality, reporting all concerns to an appropriate person.
- All staff are to read the latest edition of Keeping Children Safe in Education (KCSIE) and sign the list in the office to confirm this has been read and understood.

October 2024

To be reviewed annually

- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.
- Staff will be expected to comply with any reasonable request from the Head to undertake work that is not specified in this job description.
- Staff are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.
- This job description is current at the date shown, but, in consultation with you, may be changed by the Head to reflect or anticipate changes in the job commensurate with the grade and job title.

The duties and responsibilities of this post may vary from time to time and post holders may be expected to undertake other duties of a similar level/nature which is considered appropriate to the level of the post.

Safeguarding

Westbourne House is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All applicants must be willing to undergo child protection screening appropriate to the post, including checks with current and past employers, online checks, the Disclosure & Barring Service, overseas checks and the Secretary of State's Prohibition List from Teaching and Management.